



PUBALI BANK LIMITED
ICT OPERATION DIVISION
HEAD OFFICE, 26 DILKUSHA C/A, DHAKA.

PBL/HO/ICTOD/QUOTATION/ 2021

February 08, 2021

Notice inviting quotation for supply of 03 (Three) units
Document Scanner for different Divisions of our Bank.

Sealed quotations are hereby invited from bonafide Seller, Trader, Importer of Document Scanner for supply of 03 (three) units Document Scanner for General Services and Development Division, Centralized Trade Processing Center, Offshore Banking Division of our Bank as per following specifications. Alternative offers are welcome.

Specification of the Document Scanner:

Brand: Canon/HP/EPSON, **Model:** Bidder Mention, **Country of Manufacture:** Bidder Mention, **Type:** Office Sheet Fed Document Scanner, **Scanning Speed (B & W):** 45ppm/ 90ipm, **Scanning Speed (Color):** 30ppm/ 60ipm, **Scanning Speed (Gray):** 45ppm/ 90ipm, **Resolutions:** 600dpi, **Scan Size:** Legal, **Scan Size Max.:** Legal, **Color Bit Depth:** 24-bit, **Grayscale Bit Depth:** 8-bit, **Duplex Scan:** Automatic, **ADF:** Yes, **Sheet Capacity (ADF):** 60 Sheets, **Paper Weight:** 7 - 56 lb, **Plastic Card Thickness:** 0.76mm, **Light Source Type:** RGB LED, **Image Sensor:** CMOS, **MICR/ OCR:** Built-in OCR, **Interface (Built-in):** USB, **USB Type:** High speed USB 2.0, **ISIS Compatibility:** Yes, **Operating Temperature Range:** 10 - 32.5 degree C, **Power Supply:** AC 100-240V (50/60Hz), **Power Consumption:** Scanning: 19W, Sleep Mode: 1.4W, Power Turned Off: 0.1W, **Supported Operating System:** Windows 7, 8, 8.1, 10, Vista, XP, **Duty Cycle (Daily):** 3000 Pages, **Dimensions:** 289.56 x 228.6 x 251.46mm, **Weight (Kg):** 2.79Kg, **Driver Software:** Driver softcopy on CD or Pen drive (for each machine), **Service Manual (C240):** PDF copy for C240, **Warranty:** 01 (One) Year full warranty including adapter.

Terms and conditions:

- 1) Detail configuration of the Document Scanner to be submitted with the offer.
- 2) The Document Scanner will be under comprehensive warranty for full 01 (one) year from the date of supply at the location where it will be supplied.
- 3) In case of any trouble with the Document Scanner within the warranty period the supplier shall have to replace/repair the Document Scanner free of cost at the premises/Offices where it will be supplied within 24(twenty four) hours. If the Document Scanner is not in repairable condition on the premises, it should be replaced by a similar one within 24 (twenty four) hours from getting the information of trouble prior to bring the same at their end for repairing purpose. In case of failure of the supplier, the Bank shall have the right to get the replacement or repairing works done by other agency at the cost of the supplier.
- 4) If the supplier has other warranty plan the same should be furnished with the offer in detail.
- 5) 10% (ten percent) of the bill amount will be retained as Security Money which will be paid to the supplier after expiry of the warranty period at the satisfaction of the purchaser.
- 6) Payment of the bills will be made from ICT Operation Division, Head Office, Dhaka after delivery of the same as per terms of the Supply Order.



- 7) All Tax, Vat, Govt. Duties etc. will be deducted from the bill as per rule prior to payment of the same.
- 9) **Successful bidder must ensure delivery of Document Scanner within 15(fifteen) days of getting work order.**
- 10) The authority reserves the right to accept or reject all or any offer without assigning any reason.
- 11) Bank is not bound to accept the lowest Quotation. To be successful in the bid, quality of the offered items, financial capability, reputation etc. of the firm as assessed by the Bank are the prime factors for consideration.
- 12) Photocopy of Trade License, TIN Certificate, VAT registration Certificate (if any), Financial Solvency Certificate (if any), Appreciation letter, Major client List and Company profile to be submitted with the Quotation.

Offer / Bid to be dropped in the Tender Box kept in **Establishment Division, Pubali Bank Limited, Head Office, 12th Floor, 26 Dilkusha C/A, Dhaka by 11:00 a.m. up to 24-02-2021** which will be opened on the same day at 11:30 a.m. in presence of the bidders present (if any).


Sd/-
(Md. Aminul Islam)
Asst. General Manager

Sd/-
(Md. Helal Uddin)
GM & Division Head

CC TO : The Member Secretary, Purchase Committee, Pubali Bank Ltd., Head Office, Dhaka for information and necessary action.

CC TO : Notice Board, Pubali Bank Ltd., Head Office, Dhaka.

CC TO : www.pubalibangla.com


Asst. General Manager


GM & Division Head

OFFERING SHEET

(To be submitted alongwith the offer)

Tenderer's Name :

Address :

Tender notice for supply of 03 (three) units Document Scanner for our Bank.

Product	Specification	Bidder Specification	Unit Price	Total Price for 03 units
Brand	Canon / HP / EPSON			
Model	Bidder Mention			
Country of Manufacture	Bidder Mention			
Type	Office Sheet Fed Document Scanner			
Scanning Speed (B & W)	45ppm/ 90ipm			
Scanning Speed (Color)	30ppm/ 60ipm			
Scanning Speed (Gray)	45ppm/ 90ipm			
Resolutions	600dpi			
Scan Size	Legal			
Scan Size Max.	Legal			
Color Bit Depth	24-bit			
Grayscale Bit Depth	8-bit			
Duplex Scan	Automatic			
ADF	Yes			
Sheet Capacity (ADF)	60 Sheets			
Paper Weight	7 - 56 lb			
Plastic Card Thickness	0.76mm			
Light Source Type	RGB LED			
Image Sensor	CMOS			
MICR/ OCR	Built-in OCR			
Interface (Built-in)	USB			

USB Type	High speed USB 2.0			
ISIS Compatibility	Yes			
Operating Temperature Range	10 - 32.5 degree C			
Power Supply	AC 100-240V (50/60Hz)			
Power Consumption	Scanning: 19W, Sleep Mode: 1.4W, Power Turned Off: 0.1W			
Supported Operating System	Windows 7, 8, 8.1, 10, Vista, XP			
Duty Cycle (Daily)	3000 Pages			
Dimensions	289.56 x 228.6 x 251.46mm			
Weight (Kg)	2.79Kg			
Driver Software	Driver softcopy on CD or Pen drive (for each machine)			
Service Manual (C240)	PDF copy for C240			
Warranty	01 (One) Year full warranty including adapter.			
Price (Including VAT & AIT)				

Total (Taka) only

Authorized Signature