



PBPLC./HO/ICTOD/QUOTATION/ **৪৪(১৩)** / 2024

March 05, 2024

Notice inviting quotation for supply of Laser printer (duplex) for our Bank.

Sealed quotations are hereby invited from bonafide Sellers, Traders, Importers of Printer for supply of Laser Printer (Duplex) for our Bank as per following specifications.

Specifications for Laser Printer (Duplex + LAN+WiFi Built in):

SN	Product Description		Supplier Offer
1.	Brand	HP / CANON	
	Model	Bidder Mention	
	Country of Manufacture	Bidder Mention	
	Functions	Print Only	
	Printer Type	Single Function Mono Laser	
	Output Color	Black & White	
	Print Info	Print Technology Laser	
	First Page Print	5.4 sec	
	Print Speed (A4)	29 PPM	
	Duplex Print	Built in	
	Interface (Built-in)	USB, LAN, WiFi	
	Print Resolution	1200 x 1200 dpi	
	Paper Info	Print Paper Size A4	
	Print Paper Size	Legal, A4, Letter.	
	Input Tray	150 Sheets	
	Output Tray	100 Sheet	
	Printer Memory	256MB	
	Monthly Duty Cycle (Yield)	20,000 Pages	
	Power Source	220-240V (+-10%), 50 / 60Hz (+-2Hz)	
	Power Consumption	530W (During Operation).	
Software O/S	Windows 10, 7, 8, 8.1, Vista, XP, Server 2012, 2012 R2, 2008, 2008 R2, 2003, Mac OS 10.6.x-10.9 (x3), Linux (x3), Citrix (FR2 and later)		
Toner Consumable (Compatible)	Yes (Low Price Black Toner)		
Warranty	1 year		
Total Price (Price are included with Installation Charge, Product Delivery, VAT, AIT etc.)			

Terms and conditions:

- 1) The offer must be submitted through "**Offering Sheet**" enclosed with the schedule.
- 2) The Printers will be under comprehensive warranty for **full 1(one) year** from the date of installation at the Branch/Office where it will be supplied.
- 3) In case of any trouble with the Printer within the warranty period the supplier shall have to replace/repair the Printer free of cost at the premises where it will be supplied within 24(twenty four) hours for Dhaka City and within 48 hours for places out side Dhaka from getting the information. If the Printer is not in repairable condition on the premises, it should be replaced by a similar one within 24 (twenty four) hours from getting the



information of trouble prior to bring the same at their end for repairing purpose. In case of failure of the supplier, the Bank shall have the right to get the replacement or repairing works done by other agency at the cost of the supplier. Such costs will be adjusted from the supplier's security money and the supplier shall have no objection to it.

- 4) Payment of the bills will be made from ICT Operation Division, Head Office, after delivery of the same at the Branch/ Office as per terms of the Supply Order on production of a certificate from the concerned branch/ office to the effect that the Laser Printer is supplied in good condition as per Supply Order and is working properly.
- 5) 10% (ten percent) of the bill amount will be retained as Security Money which will be paid to the supplier after expiry of the warranty period at the satisfaction of the purchaser.
- 9) Payment of the bills of different Divisions will be made from ICT Operation Division after delivery of the same as per terms of the Supply Order.
- 10) Principal Offices, Regional Offices, Corporate Branches, Branches and Sub-Branchees will issue supply order for their own requirement and will make payment directly through online.
- 11) All Tax, Vat, Govt. Duties etc. will be deducted from the bill as per rule prior to payment of the same.
- 12) Successful bidder must ensure delivery of Printers within 15 (fifteen) days of getting work order.
- 13) **Successful bidder must have an account like SB/CD/CC at any Branch of our Bank for receiving their payment through online.**
- 14) Photocopy of Trade License, TIN Certificate, VAT registration Certificate (if any), Financial Solvency Certificate (if any), Appreciation letter, Major client List and Company profile to be submitted with the Quotation.

Offer / Bid to be dropped in the Tender Box kept in **Establishment and General Services Division**, Pubali Bank PLC., Head Office, 12th Floor, 26 Dilkusha C/A, Dhaka by **11.00 a.m.** On **20-03-2024** which will be opened on the same day at **11.30 a.m.** in presence of the bidders (if any).

Sd/-

(Md. Aminul Islam)
Asst. General Manager

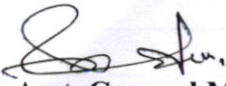
Sd/-

(Md. Helal Uddin)
GM & Division Head

CC TO : The Member Secretary, Purchase Committee, Pubali Bank PLC., Head Office, Dhaka for information and necessary action.

CC TO : Notice Board, Pubali Bank PLC., Head Office, Dhaka.

CC TO : www.pubalibangla.com


Asst. General Manager


GM & Division Head



OFFERING SHEET
(To be submitted along with the offer)

Tenderer's Name:

Address :

Tender notice for Supply of Laser Printer (Duplex + LAN + WiFi Built in).

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Authorized Signature