



PB/HO/COD/TENDER/2023

29 October 2023

Notice inviting quotation for procurement of EMV Chip Based Card Personalization Machine with EMV Software and Contactless Card Solution.

Sealed Quotation is hereby invited from bonafide vendor for supply of EMV Chip Based Card Personalization Machine with EMV Software and Contactless Card Solution to our Bank as per terms & conditions stated below.

- (i) Name of Company :
(ii) Address :
(iii) Contact Person :
(iv) Telephone No. :
(v) E-mail address :
(vi) Strength of the bidder:
a) Experience : Please mention the experience of supplying EMV Chip Based Card Personalization Machine with EMV Software and Contactless Card Solution in commercial Bank/any reputed organization and Copies of distributorship/business partnership certificate for the products (Proper evidence needs to be submitted).
b) Manpower : Please mention.
c) After sale & service facility : Please mention.

Business Requirements:

Sl.	Product Name	Quantity (pcs.)
1	EMV Chip Based Card Personalization Machine	01 Unit
2	EMV Software and Contactless Card Solution	

Terms and Conditions:

1. Eligibility of the bidder:

- (i) The principal of the local vendor shall have more than 10 years of experience in EMV machine manufacturing, supplying and software support worldwide.
- (ii) The bidder or the principal should have at least 05 years of experience of undertaking for supplying required machine with software solution at scheduled banks/any reputed organization in Bangladesh.
- (iii) The bidder shall have at least 02 or more successful projects of supplying required machine with software solution locally in scheduled Bank/ any reputed organization in Bangladesh.
- (iv) The bidder should have in-house capabilities to provide required software and hardware support as per Banks' requirements.
- (v) The bidder should have adequate number of trained personnel for the related service work at our Bank.



- (vi) The bidder has to inform the Bank about the source of supply of required machine with software solution and Bank reserves the right to reject the bid in case the source of supply is not disclosed.
2. The offer must be submitted through “**Financial Offer & Technical Offer**” enclosed with this notice.
 3. The successful bidder will complete the supply, installation, configuration and required card script completion for production environment within 04 (four) months of obtaining work order. In case of any trouble with EMV Chip Based Card Personalization Machine with EMV Software and Contactless Card Solutions function/parts within the **warranty period**, the supplier shall have to replace/repair the **product** within 24 (twenty four) hours. In case of failure of the supplier, the Bank shall have the right to get the replacement/repairing works done by the other agency at the cost of the supplier. Such costs will be adjusted from the supplier's security money and the supplier shall have no objection to it.
 4. The total amount is to be quoted both in figures and in words properly in BDT. The quoted rate must be inclusive of finished jobs including total handling of materials, incidental charges-overhead, all types of Taxes and VAT as per prevailing government rules, carrying cost, manual labour charge and any kind of charge thereof.
 5. Amount of **Tender Security is 2.5%** of the total bid value which will be in the form of **Payment Order** in favour of Pubali Bank Limited **or Bank Guarantee** of the same amount will be accepted. Tender security will be refunded to the unsuccessful bidders. **Performance security is 10%** (Ten percent) for successful bidder which will be accepted in form of Bank Guarantee and will be retained for 01 (One) year on award of order. Without tender security **no** tender will be accepted.
 6. Failing to supply & install the machine within the given time period, each week delay will charge **2%** of total work order amount as penalty and will be deducted from final payment.
 7. In the event of supply any function which does not matches with the required specification, quantity or sample's quality the bank reserves the right for outright rejection of the goods and the supplier will have to take back those at their own cost and will replace with bank demand.
 8. Payment of the bills will be made from Card Operation Division, Head Office through Payment Order, after successful delivery of Banks' requirement and also fulfill all others terms & conditions of the Supply Order.
 9. Necessary **VAT & TAX** will be **deducted** from the bill as per prevailing government rules prior payment of the same.
 10. The authority reserves the right either to accept or to reject all or any offer without assigning any reason.



11. Bank is not bound to accept the lowest Quotation. To be successful in the bid, quality of the offered items, financial capability and reputation etc. of the tenderer as assessed by the Bank are the prime factors for consideration.
12. Photocopy of Trade License, TIN Certificate, VAT registration Certificate (BIN), Financial Solvency Certificate, Major client List and Company profile to be submitted with the Quotation.

Sealed quotations (Technical and Financial offers in envelopes) have to be submitted in the Tender Box kept at the Pubali Bank PLC., **Establishment and General Services Division** (12th floor), 26 Dilkusha C/A, Dhaka-1000 on or before the **08th November 2023 by 11.00 am** which will be **opened** on the same day at **11.30 a.m.** in presence of the bidders present (if any).

Sd/-
(Anindita Roy)
Senior Principal Officer (Computer)

Sd/-
(Ashim Kumar Roy)
GM & Division Head

Copy forwarded to:

1. The Member Secretary, Purchase Committee, Pubali Bank Limited, Head Office, Dhaka for information and necessary action.
2. Notice Board, Pubali Bank Ltd., Head Office, Dhaka.
3. The Division Head, Pubali Bank Limited, ICT Operation Division, Head Office, Dhaka for information with request to publish the same in the Bank's website.

Anindita Roy
Senior Principal Officer (Computer)

Ashim Kumar Roy
GM & Division Head



Financial Offer

1. Name of Company :

2. Quoted price :

Sl.	Product Name	Quantity (pcs.)	Unit Price (including VAT & Tax)
1	EMV Chip Based Card Personalization Machine	01 Unit	
2	EMV Software and Contactless Card Solution		
Total			

The full specification of the item is as per Technical Offer.

Grand Total in word: TakaOnly.

We will comply all of the above terms of delivery and payment mentioned here.



Seal & Signature
With Name of the participating vendor



Technical Offer

Specification of EMV Chip based Card Personalization Machine with EMV Contact and Contactless Software Solution.

Item	Specification
Brand	Please Mention
Model	Please Mention
Country of origin	Please Mention
Country of manufacture	Please Mention
Country of assemble	Please Mention
Standard Features	✓ Support all Visa, Master Cards (other like JCB, Amex etc) security characters
Functions	<ul style="list-style-type: none"> ✓ Magnetic Encoding ✓ EMV Chip Encoding (Contact & Contactless) ✓ Embossing ✓ Tipping ✓ Indenting (front & rear side) ✓ Heavy Duty TOP/BOTTOM color printing
Modular Base	Yes
Single Pass	Yes
Multi-Chip Encoder Station	Yes
Performance/Printing Per Hour (minimum)	1,000 Card per hour (minimum).
Drum Character	Please Mention
Card Encoding Option	Please Mention
Hopper Capacity (input and output)	Please Mention
Compliance	PCI DSS
Communication interface	Please Mention
Weight	Please Mention
Dimensions of machine	Please Mention
Power supply	Please Mention
Security	Yes
Operational Environment	Please Mention
Card Types	Please Mention
Operating Time	Please Mention

Seal & Signature
With Name of the participating vendor





পূবালী ব্যাংক পি.এলসি.
PUBALI BANK PLC.

CARD OPERATION DIVISION
A-A Bhaban (2nd Floor), 23, Motijheel C/A, Dhaka-1000
Telephone: +8802-9512035, 9512051, 9512061
card@pubalibankbd.com | www.pubalibangla.com

Item	Specification
Pause/ Resume Capabilities	Please Mention
Application supported for latest windows OS	Yes
EOL for printer hardware	Please Mention
Other Module	Please Mention
Machine Control Software	Please Mention
EMV Card Personalization Software	Please Mention
Environmental Software for EMV Card Personalization	Please Mention
Delivery period	Please Mention
Require Consumables	Please Mention with per ribbon printing capacity
Warranty	Please Mention
Any other features	Please Mention



Seal & Signature
With Name of the participating vendor