



PUBALI BANK LIMITED
APPLICATION FOR ADVANCES
(FOR INDIVIDUALS AND FIRMS)



Sl. No.

..... Copy

The Manager
PUBALI BANK LIMITED

..... Branch,

Dear Sir,

I/We request you to kindly grant/renew/enhance/extend me/us an advance in the form of Cash Credit/Overdraft/Demand Loan/Bank Guarantee amounting to Tk.
 (Taka.) on your usual terms and conditions.
 I/We state the following particulars and bind myself/ourselves to furnish you with any other information & comply with required formalities which you may at any time require :-

1. (a) Name of the Applicant/Firm :
 (in block letter)
- (b) Father's Name & age of the applicant :
 (in case of individual)
- (c) Mother's Name & age :
- (d) Name, age and official status :
 of husband if the applicant is a lady
2. (a) Business address with phone No. :

- (b) Present residential address :

3. Name/style of the A/c. and Number :
 with date of opening with the branch
4. Nature of the applicant (individual/ :
 proprietorship/partnership Firm)
5. Permanent address with Father's/ husband's :
 name of individual/proprietor/partners

Name and Father's/husband's Name	Details of assets held with value	
	Comprising of	Value
a) Mr.	i)	
S/o. Father :	ii)	
Mother :	iii)	
Address :	iv)	
		Tk.
	Less Liabilities	Tk.

b) Mr. S/o. Father : Mother : Address :	i) ii) iii) iv) Tk. Less Liabilities Tk. Net Worth Tk.
c) Mr. S/o. Father : Mother : Address :	i) ii) iii) iv) Tk. Less Liabilities Tk. Net Worth Tk.

6. Nature of business (Whole Seller/Retailer/Manufacturer.) :
7. Capital own investment :
8. Borrowing powers (in case of Partnership Firm). : a) Copy of partnership deed (to be attached)
b) Copy of decision taken for the proposed loan/advance duly signed by all the partners (to be attached).
9. a) Name & address of other bankers & borrowing, if any, from them with full particulars of Credit facilities :
- b) Name and address of the previous Banker, if any :
10. G.I.R No./T.I.N.No. :
11. Trade Licence No. :
12. How long in the particular business or industry :
13. Purpose for which the facility is required :
14. Items of manufacture or Trade :
15. a) Amount of facility required :
- b) Date of 1st Sanction & amount :

17. Nature of Security :
- a) Description of stocks to be pledged/
Hypothecated :
- b) Full description of immovables
offered for mortgage with location,
Area & nature of construction &
Present market value/estimated
forced sale value :
- c) Name & Father's/husband's name
of the owner of property proposed
to be mortgaged. :
- d) Relationship of the owner of the
property with the borrower. :
- e) Whether owner/Co-sharer of collateral
property is/are agreeable to mortgage
the property :

	<u>Details</u>	<u>Value</u>
18. Property of the firm :	a) Movable	Tk.
	b) Immovable	Tk.

19. a) Name of guarantor(s) if any :
- b) Father's Name :
- Mother's Name :
- c) Present occupation :
- d) Present address :
- e) Permanent address :

20. Present financial position of guarantor :

List of Assets	
Comprising of	Value of Asset
i)	
ii)	
iii)	
iv)	
	Tk.
Less Liabilities with other guarantees	Tk.
Net Worth	Tk.

21. Liabilities of sister concerns (if any) :
- a) with our Bank :
- b) with other Banks :

22. Present liabilities in different accounts : a) with our Bank :

23. i) Net Worth as per last year's balance
 Sheet dated.....or statement of :-
 Affairs dated.....(to be enclosed) :-
 ii) Last year's total purchase/productions :-
 iii) Last year's total sales :-
 iv) Last year's total gross/net profit/Loss :-
 24. Other relevant particulars, if any :-

25. For working capital finance. Utilization Last Year
Production capacity Installed Qty Rate Value

Assessment of working capital in brief :-

i) Imported raw materials	Months	Tk.
ii) Local raw materials	Months	Tk.
iii) Work-in-process	Months	Tk.
iv) Finished goods stocks	Months	Tk.
v) Stores, spares etc.	Months	Tk.
vi) Accounts receivable	Months	Tk.
vii) Other expenses	Months	Tk.
Total Tk.		

26. Declaration :

I/We S.o/W.o
 permanent resident of P. S/Thana Dist
 by occupation by faith at
 present carrying on business of on proprietorship/
 partnership basis under the name and style
 at P.S/Thana
 Dist do hereby solemnly on oath declare and
 affirm as follows:-

1. That I/We have not taken any loan or enjoyed and facility in my/our personal name or in the name of my/our proprietorship/partnership firm from any other branch of Pubali Bank Ltd. or any other Commercial Bank save and except as stated under 9 (a) & (b) above.
2. That the statement made above is true and nothing has been concealed and if any time it transpires that I/we have suppressed fact regarding availing of a loan facilities from the Bank, I/we shall be criminally liable.

Date :

 Signature
 (Borrower)

Declaration of property owner(s)/Co-Sharer(s)

I/We do, hereby declare that I/we am/are agreeable to mortgage my/our property/properties as mentioned at Sl. No.-17(B) and thereby binding myself/ourselves as the guarantor/guarantors of the loan as applied above.

Date :

 Signature