



PBPLC/HO/ICTOD/QUOTATION/BRAND PC/ 13213 / 2024

February 04, 2024

**Notice inviting quotation for supply of Dell/
Lenovo/HP Brand Computer for our Bank.**

Sealed quotations are hereby invited from bonafide Seller, Trader, Importer of Computer for supply of **Dell/Lenovo/HP Brand Computer** to our Bank as per following specifications.

Hardware Specification for Dell/Lenovo/HP Computer:

Brand: Dell/HP/Lenovo, **Model:** Mentioned by the bidder, **Processor:** Intel Core i7, 12th Generation or higher, **Cache:** 25 MB or higher, **Memory:** 8 GB DDR4 (1x8) 3200MHz or higher expandable up to 64 GB (In mother board 4 RAM Slots), **Hard Disk:** 1 Tera SATA and SSD 256GB or higher, **Graphics:** Integrated with Intel HD graphics, **Network Interface:** Integrated Intel Gigabit Ethernet, **Sound Card:** Integrated High Definition audio, **Monitor:** 18.5" or above Wide screen LED Monitor (same Brand of PC), **Optical Drive:** DVD- RW Drive, **Slots:** 2 full height PCI, 1 PCIx16, 1PCIx1 slot, **Keyboard:** USB (same Brand of PC), **Mouse:** USB (same Brand of PC), **Chassis:** Mini Tower, **O/S:** Windows 11 Pro OLP license or Paper license in the name of Pubali Bank PLC., **Power:** 250W details as per specification.

Software Specification for Dell/Lenovo/HP Computer:

O/S Support: Windows 11 Pro OLP license or Paper license in the name of Pubali Bank PLC.

Terms and conditions:

- 1) The offer must be submitted through "**Offering Sheet**" enclosed with the schedule.
- 2) Bidder must be an authorized **distributor/reseller** of the product.
- 3) The Brand PC will be under comprehensive warranty for full 3(three) years from the date of supply at our Branch/Office. **No EOL product will be allowed.**
- 4) **Successful bidder must ensure delivery of PCs within 15(fifteen) days of getting work order.**
- 5) In case of any trouble with the Brand PC within the warranty period the supplier shall have to replace/repair the PC free of cost at the premises of the Branch/Office where it will be supplied within 24(twenty four) hours. If the PC is not in repairable condition on the premises, it should be replaced by a similar one within 24 (twenty four) hours from getting the information of trouble prior to bring the same at their end for repairing purpose. In case of failure of the supplier, the Bank shall have the right to get the replacement or repairing works done by other agency at the cost of the supplier. Such costs will be adjusted from the supplier's security money and the supplier shall have no objection to it.
- 6) The successful bidder must provide proper documents related to license of supplied Computer's Operating System while submitting bills for payment.
- 7) Payment of the bills will be made from ICT Operation Division, Head Office, after delivery of the same at the Branch/ Office as per terms of the Supply Order on production of a certificate from the concerned branch/ office to the effect that the Brand PC is supplied in good condition as per Supply Order and is working properly.
- 8) **10% (ten percent) of the bill** amount will be retained as Security Money which will be paid to the supplier after expiry of the warranty period at the satisfaction of the purchaser.
- 9) All Tax, Vat, Govt. Duties etc. will be deducted from the bill as per rule prior payment of the same.

- 10) The authority reserves the right either to accept or to reject all or any offer without assigning any reason.
- 11) **Successful bidder must have an account i.e. SB/CD/CC at any Branch of our Bank for receiving their payment through online.**
- 12) **Installation charge** for Dhaka City or outside of Dhaka City area, if any, is required to be mentioned in the offer.
- 13) Bank is not bound to accept the lowest Quotation. To be successful in the bid, quality of the offered items, financial capability, reputation etc. of the firm as assessed by the Bank are the prime factors for consideration.
- 14) The successful bidder shall have to inform the Bank **1(one) month before** if they want to discontinue supply of the Computer.
- 15) Photocopy of Trade License, TIN Certificate, VAT registration Certificate (if any), Financial Solvency Certificate (if any), Appreciation letter, Major client List and Company profile to be submitted with the Quotation.

Offer / Bid to be dropped in the Tender Box kept in **Establishment and General Services Division, Pubali Bank PLC., Head Office, 12th Floor, 26 Dilkusha C/A, Dhaka by 11-00 a.m. up to 25-02-2024** which will be opened on the same day at **11.30 a.m.** in presence of the bidders present (if any).

Sd/-
(Md. Aminul Islam)
Asst. General Manager

Sd/-
(Md. Helal Uddin)
GM & Division Head

CC TO : The Member Secretary, Purchase Committee, Pubali Bank PLC., Head Office,
Dhaka for information and necessary action.

CC TO : Notice Board, Pubali Bank PLC., Head Office, Dhaka.

CC TO : www.pubalibangla.com


Asst. General Manager


GM & Division Head

OFFERING SHEET
(To be submitted along with the offer)

Tenderer's Name :

Address :

Offering Sheet for Brand PCs.

| SI | Description | | Price | | Remarks |
|----|--|-----------------------|--------------|-------------------------------|---------|
| | | | With Monitor | Without Monitor (only CPU) | |
| 1 | Brand PC | With Operating system | | | |
| 2 | Installation Charge (if any) | | | | |
| 3 | Installation Charge will not be required for the places | | | | |
| 4 | 3 years full warranty (Yes/No) | | | | |
| 5 | Charge if any required for support on the spot within warranty period | | | | |
| 6 | If the above (Sl.5) is yes, Places where no charge will be required for support on the spot within warranty period. | | | | |
| 7 | This offer will remain valid up to | | | | |

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|----|--|--|
| *8 | Please mention only Monitor Price with specification (without CPU) | |
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AUTHORISED SIGNATURE