




PUBALI BANK LIMITED

ESTABLISHMENT DIVISION
HEAD OFFICE, DHAKA-1000

INVITATION FOR TENDER

Sealed Tender are invited from bonafide manufacturers/suppliers who can participate in the following tender in the prescribed format given in the tender documents of the under mentioned works as per terms & conditions stated below:

Procuring Entity	PUBALI BANK LIMITED
Tender Name	Purchase of 15,000 boxes of White Offset Computer Paper.
Price of Tender Document	Tk.5,000/= (Taka Five Thousand) only including VAT (non-refundable & to be deposited to the C.D Account no-3555.901.045247 lying with Pubali Bank Ltd., Account Name- "Sale Proceed of Tender Schedule of Pubali Bank Limited".
Eligibility of Tenderers	<ol style="list-style-type: none">1. The Tenderers must have minimum 05(five) years of experience of supplying such Computer Paper in different Government/Semi Government Organizations/Banks/Reputed Companies. In a single contract, Company must supply similar goods with minimum cost of Tk.50,00,000/- (Taka Fifty Lac) only. This has to be supported by submission of Work Order and related completion certificates from the Organization concerned as documentary proof.2. Bank Solvency Certificate,3. Copy of VAT Registration Certificate,4. Income Tax Clearance Certificate and5. Copy of Upto date Trade License etc are to be submitted along with the quotation. <p>Failing of the above documents, the quotation will be rejected outright.</p>
Time Limit for Delivery	Within fifteen (15) working days after issuing Work Order.
Amount of Tender Security	2.50% of total quoted amount is to be submitted along-with Tender Documents.
Place of obtaining Tender Documents	Tender Documents is available at Establishment Division (now at 7 th Floor) Head Office, Dhaka.
Last Date & Time for Selling Tender Documents	Up to 6.00 PM (BST) on 20.02.2020 (Subject to presentation of deposit slip).
Last Date & Place of submitting Tender Documents	Sealed Quotation must be submitted on or before 23.02.2020 by 11:00 A.M in the reserved Tender Box kept at Establishment Division.
Place & Time for Tender Opening	Tender will be opened at Establishment Division on 23.02.2020 by 11:30 A.M. in the presence of the bidders (if any)
Special Instruction	<ol style="list-style-type: none">1. Pubali Bank Limited reserves the right to accept partly or fully any quotation or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation.2. Lowest price is not the only criteria to accept the bid. Quality job with competitive price shall be appreciated.3. Tender Documents along-with our offer sheet dully filled, signed & sealed with a forwarding letter to be submitted in sealed envelop.


General Manager
Establishment Division

