



PUBALI BANK PLC.
ICT OPERATION DIVISION
HEAD OFFICE, 26 DILKUSHA C/A, DHAKA.

PBPLC/HO/ICTOD/QUOTATION/

6763/2024

February 20, 2024

Notice inviting quotation for supply of Laptop for our Bank.

Sealed quotations are hereby invited from bonafide Seller, Trader, Importer of Computer for supply of a brand Laptop Computer (IBM, LENOVO, HP, COMPAQ, TOSHIBA, SONY, DELL etc.) for our Bank as per following specifications. Alternative offers are welcome.

Specification of the Laptop Computer:

Processor: Intel® Core™ i5 or i7 10th or Higher Generation (1.8 GHz, up to 4.20 GHz or higher with Intel Turbo Boost Technology, 6 MB cache or higher, 2 core), **Motherboard:** Chipset is integrated with processor, **RAM:** 8GB (1x8GB) 3200MHz (2 RAM slot) DDR4 or higher Upgradeable to 32GB, **SSD:** 512 GB PCIe NVMe M.2 SSD **Graphics:** Intel Iris Xe Graphics, **Display Size:** 14" or higher FHD LED (1920 x 1200), **Network Interface:** 1 RJ-45, Wi-fi and Bluetooth® 4.0 or higher Combo, **Connectivity:** 3 x USB Type-A; 1 x USB Type-C, 1 HDMI; **Headphone/microphone:** 1 Combo, AC power, **Audio:** Dual stereo speakers, dual array microphone **Operating System:** License Windows 10 (64) bit factory pre-loaded, **Webcam:** 720p HD, **Battery:** HP 3-cell or higher, 48 Wh Long Life Li-ion (4.5 Hours Backup), **Weight:** Starting at 2 kg or less, **Adapter:** 45W Smart AC Adapter, **Warranty:** 3 years.

Terms and conditions:

- 1) Detail configuration of the Laptop to be submitted with the offer.
- 2) The Laptop Computer will be under comprehensive warranty for full 3(three) years from the date of supply at the location where it will be supplied.
- 3) In case of any trouble with the Laptop Computer within the warranty period the supplier shall have to replace/repair the Laptop Computer free of cost at the premises/Offices where it will be supplied within 24(twenty four) hours. If the Laptop Computer is not in repairable condition on the premises, it should be replaced by a similar one within 24 (twenty four) hours from getting the information of trouble prior to bring the same at their end for repairing purpose. In case of failure of the supplier, the Bank shall have the right to get the replacement or repairing works done by other agency at the cost of the supplier.
- 4) If the supplier has other warranty plan the same should be furnished with the offer in detail.
- 5) 10% (ten percent) of the bill amount will be retained as Security Money which will be paid to the supplier after expiry of the warranty period at the satisfaction of the purchaser.
- 6) Payment of the bills of different Divisions will be made from ICT Operation Division after delivery of the same as per terms of the Supply Order.
- 7) Principal Offices, Regional Offices, Corporate Branches, Branches and Sub-Branchees will issue supply order for their own requirement and will make payment directly through online.
- 8) All Tax, Vat, Govt. Duties etc. will be deducted from the bill as per rule prior to payment of the same.



- 9) Successful bidder must ensure delivery of Laptops within 15 (fifteen) days of getting work order.
- 10) **Successful bidder must have an account i.e. SB/CD/CC at any Branch of our Bank for receiving their payment through online.**
- 11) The authority reserves the right to accept or reject all or any offer without assigning any reason.
- 12) Bank is not bound to accept the lowest Quotation. To be successful in the bid, quality of the offered items, financial capability, reputation etc. of the firm as assessed by the Bank are the prime factors for consideration.
- 13) Photocopy of Trade License, TIN Certificate, VAT registration Certificate (if any), Financial Solvency Certificate (if any), Appreciation letter, Major client List and Company profile to be submitted with the Quotation.

Offer / Bid to be dropped in the Tender Box kept in **Establishment and General Services Division, Pubali Bank PLC., Head Office, 12th Floor, 26 Dilkusha C/A, Dhaka by 11:00 a.m. On 06-03-2024** which will be opened on the same day at 11:30 a.m. in presence of the bidders present (if any).

Sd/-
(Md. Aminul Islam)
Asst. General Manager

Sd/-
(Md. Helal Uddin)
GM & Division Head

CC TO : The Member Secretary, Purchase Committee, Pubali Bank PLC., Head Office, Dhaka for information and necessary action.

CC TO : Notice Board, Pubali Bank PLC., Head Office, Dhaka.

CC TO : www.pubalibangla.com



Asst. General Manager



GM & Division Head

OFFERING SHEET

(To be submitted alongwith the offer)

Tenderer's Name :

Address :

Tender notice for supply of Laptop for our Bank.

Sl. No.	Specification	Total Price
1	Model No :	
2	Processor Type/Speed:	
3	Memory :	
4	Chipset :	
5	Hard Disk Drive :	
6	Display :	
7	Audio Device :	
8	Expansion :	
9	Ports and Connectors:	
10	Battery & Adapter :	
11	Carry Case :	
12	Warranty :	

Total (Taka) only

Authorized Signature