



PUBALI BANK LIMITED

ESTABLISHMENT DIVISION
HEAD OFFICE, DHAKA-1000

INVITATION FOR TENDER

Sealed Tenders are hereby invited from bonafide Printing Firms who can participate in the following tenders in the prescribed format given in the tender documents of the under mentioned works as per terms & conditions stated below:

Procuring Entity	PUBALI BANK LIMITED
Tender Name	Printing of 5,000 copies of of updated Telephone Directory.
Price of Tender Document	Tk.1,000/= (Taka One Thousand) only including VAT (non-refundable & to be deposited to the C.D Account no-3555.901.045247 lying with Pubali Bank Ltd, Account Name - "Sale Proceed of Tender Schedule of Pubali Bank Limited".
Eligibility of Tenderers	<ol style="list-style-type: none">1. It is required to submit tender in our prescribed format2. Minimum Three (03) Years related works experience3. Must have Press Declaration Certificate and to be submitted with quotations4. The Tenderer must have experience in the printing works costing minimum Tk.5,00,000/= (Taka Five Lac) only in a single work order and to be submitted a Testimonial Certificate of the concerned authority.5. Must be financially solvent and to be submitted Solvency Certificate of Bank.6. Valid Trade Licence, Upto date Income Tax & VAT Registration Certificate, to submitted with quotations Failing of the above documents, the quotation will be rejected outright.
Time Limit for Delivery	Within Twenty (20) working days after issuing Work Order.
Amount of Tender Security	2.50 % of total quoted amount is to be submitted along-with Tender Documents
Place of obtaining Tender Documents	Tender Documents is available at Establishment Division (now at 7 th Floor) Head Office, Dhaka
Last Date & Time for Selling Tender Documents	Up to 6.00 PM (BST) on 05.03.2020 (Subject to presentation of deposit slip)
Last Date & Place of submitting Tender Documents	Sealed Quotation must be submitted on or before 08.03.2020 by 11:00 A.M. in the reserved Tender Box kept at Establishment Division.
Place & Time for Tender Opening	Tender will be opened at Establishment Division on 08.03.2020 by 11:30 A.M. in the presence of the bidders (if any)
Special Instruction	<ol style="list-style-type: none">I. Pubali Bank Limited reserves the right to accept partly or fully any quotation or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation.II. Lowest price is not the only criteria to accept the bid. Quality job with competitive price shall be appreciated.III. Tender Documents along-with our offer sheet dully filled, signed & sealed with a forwarding letter to be submitted in sealed envelop


General Manager
Establishment Division

