



পূবালী ব্যাংক পিএলসি. PUBALI BANK PLC.

ESTABLISHMENT & GENERAL SERVICES DIVISION
HEAD OFFICE, 26 DILKUSHA C/A, DHAKA-1000.

INVITATION FOR TENDER

Sealed quotations are hereby invited from the eligible tenderers for the following work as per terms & conditions stated below.

1. Procuring Entity : Pubali Bank PLC., Establishment & General Services Division, Head Office, 26 Dilkusha C/A, Dhaka-1000.
2. Tender Name : **Supply, Installation & Commissioning of Cassette Type 'General/Equivalent' Brand Air Coolers at Our Human Resources Division (4th Floor), Head Office, 26 Dilkusha C/A, Dhaka-1000.**
3. Price of Tender Document : **Tk. 2,500.00** (Taka Two Thousand Five Hundred) only including VAT (non-refundable) to be deposited to the CD Account # 3555-901-045247 maintained with principal branch, Pubali Bank PLC. Account Name: Sales Proceed of Tender Schedule of Pubali Bank PLC.
4. Eligibility of Tenderers :
 - i. Trade License, Income Tax Certificate to be furnished with the tender.
 - ii. Quoted price must be inclusive of VAT, TAX & all other charges.
 - iii. ABC License is required.
 - iv. **Material must be supplied from Importer or Authorized Distributor or Authorized Dealer with proper documentation.**
5. Time for completion of the work : As per work order.
6. Amount of Tender security : 2.5% of total bid amount in the form of Payment Order (refundable) favoring Pubali Bank PLC., Head Office, Dhaka-1000. **"No tender will be considered without tender Security (Earnest money)".**
7. Name and address of the office from where tender documents will be obtained & to be dropped. : Pubali Bank PLC., Establishment & General Services Division (12th floor), Head Office, 26 Dilkusha C/A, Dhaka – 1000.
8. Last date & time for availability of tender documents : Up to 5.00 PM (BST) on **29.02.2024**
9. Last date & time for tender submission : Up to 11.00 AM (BST) on **03.02.2024**
10. Date and time for tender opening : At 11.30 AM (BST) on **03.03.2024** in presence of bidder (if any).
11. Special Instructions :
 - i) Tender document along with all required documents to be submitted in sealed envelope before closing time.
 - ii) Pubali Bank PLC. reserves the right to accept partly or fully any quotation or reject any or all quotations without assigning any reason whatsoever and not bound to accept the lowest quotation.
 - iii) **Lowest price is not the only criteria to accept the bid. Quality product with competitive price shall be appreciated.**

Bidders are insisted to apply who are related with similar nature of works with well reputation.

(Dilip Kumar Paul)
General Manager

