



PUBALI BANK LIMITED

ICT OPERATION DIVISION

HEAD OFFICE, 26 DILKUSHA C/A, DHAKA.

PBL/HO/ICTOD/QUOTATION/1008(3)/2021

March 15, 2021

Notice inviting quotation for supply of 01 (one) unit Heavy Duty Laser printer (duplex+network) for Card Division, A-A Bhaban, 23 Motijheel, Dhaka.

Sealed quotations are hereby invited from bonafied Sellers, Traders, Importers of Printer for supply of 01 (one) unit Heavy Duty Laser Printer (Duplex+Network) for Card Division, A-A Bhaban, 23 Motijheel, Dhaka as per following specifications.

Specifications for Laser Printer (Duplex + Network):

SN	Product Specification	Bank's requirement	Bidder Offer
1	Brand	Bidder Mention	
2	Model	Bidder Mention	
3	Country of Manufacture	Bidder Mention	
4	Function	Print Only	
5	Print Technology	Laser	
6	Print Speed	Print: Black (normal, A4): 71 PPM	
7	Processor	1.2 GHz	
8	Memory	Standard: 512 MB	
9	First-Print-Out Time	Black (A4, ready): As fast as 5.4 sec	
10	Resolution	Up to 1200 x 1200 dpi	
11	Duplex Printing	Standard	
12	Paper Size	Normal, Letter, Legal	
13	Paper Type	Paper (Plain, light, bond, recycled, heavy, extra heavy, cardstock, pre-printed, pre-punched, colored, rough, heavy rough), mono transparency, labels, letterhead, envelope, heavy envelope	
14	Paper Weight	Feeder 1: 60 to 199 g/m ² ; feeder 2: 60 to 120 g/m ²	
15	Input Capacity	Input: 100-sheet multipurpose feeder, 550-sheet input feeder;	
16	Output Capacity	Output : 500 sheet output bin	
17	Duty Cycle	Up to 300,000 pages	
18	Color Output	Black and White	
19	Interface	1 Hi-Speed USB 2.0 Device; 2 Hi-Speed USB 2.0 Host; 1 Gigabit Ethernet 10/100/1000T network	
20	Network	Standard (built-in Gigabit Ethernet)	
21	Display	2.7-in (6.86 cm) QVGA LCD (color graphics) rotating (adjustable angle)	
22	Power Consumption	780 watts (printing), 15.3 watts (ready), 3.1 watts (sleep),	
23	Power Supply	220V	
24	Warranty	01 year full Warranty	

Terms and conditions:

- 1) The offer must be submitted through "**Offering Sheet**" enclosed with the schedule.
- 2) The Printers will be under comprehensive warranty for **full 1(one) year** from the date of installation at the Branch/Office where it will be supplied.
- 3) In case of any trouble with the Printer within the warranty period the supplier shall have to replace/repair the Printer free of cost at the premises where it will be supplied within 24(twenty four) hours for Dhaka City and within 48 hours for places out side Dhaka from getting the information. If the Printer is not in repairable condition on the premises, it should be replaced by a similar one within 24 (twenty four) hours from getting the information of trouble prior to bring the same at their end for repairing purpose. In case of failure of the supplier, the Bank shall have the right to get the replacement or repairing works done by other agency at the cost of the supplier. Such costs will be adjusted from the supplier's security money and the supplier shall have no objection to it.
- 4) **Payment of the bills** will be made from ICT Operation Division, Head Office, after delivery of the same at the Division as per terms of the Supply Order on production of a certificate from the concerned Division to the effect that the Laser Printer is supplied in good condition as per Supply Order and is working properly.
- 5) **10% (ten percent) of the bill** amount will be retained as Security Money which will be paid to the supplier after expiry of the warranty period at the satisfaction of the purchaser.
- 6) All Tax, Vat, Govt. Duties etc. will be deducted from the bill as per rule prior to payment of the same.
- 7) **Successful bidder must ensure delivery of Printers within 15(fifteen) days of getting work order.**
- 9) The authority reserves the right to accept or reject all or any offer without assigning any reason.
- 10) Bank is not bound to accept the lowest Quotation. To be successful in the bid, quality of the offered items, financial capability, reputation etc. of the firm as assessed by the Bank are the prime factors for consideration.
- 11) Photocopy of Trade License, TIN Certificate, VAT registration Certificate (if any), Financial Solvency Certificate (if any), Appreciation letter, Major client List and Company profile to be submitted with the Quotation.

Offer / Bid to be dropped in the Tender Box kept in **Establishment Division**, Pubali Bank Limited, Head Office, 12th Floor, 26 Dilkusha C/A, Dhaka **by 11.00 a.m.** up to **28-03-2021** which will be opened on the same day at **11.30 a.m.** in presence of the bidders (if any).

Sd/-

(Md. Aminul Islam)
Asst. General Manager

Sd/-

(Md. Helal Uddin)
GM & Division Head

CC TO : The Member Secretary, Purchase Committee, Pubali Bank Ltd., Head Office, Dhaka for information and necessary action.

CC TO : Notice Board, Pubali Bank Ltd., Head Office, Dhaka.

CC TO : www.pubalibangla.com


Asst. General Manager


GM & Division Head

OFFERING SHEET
(To be submitted along with the offer)

Tenderer's Name :

Address :

Tender notice for supply of Heavy Duty Laser Printer (duplex+network).

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Total (Taka) only

Authorized Signature