



PUBALI BANK LIMITED

পূবালী ব্যাংক লিমিটেড

ESTABLISHMENT DIVISION
(ENGINEERING DEPARTMENT)

Head Office, Level -13, 26 Dilkusha C/A, Dhaka-1000;

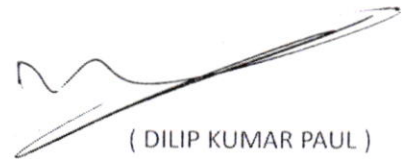
Date:28/03/2022

INVITATION FOR TENDERS

Supply and installation of a colour Photocopier (Brand:TOSHIBA, Model:e-STUDIO3115AC) with pen drive port, RADF, ADF, ADU, Printer & Colour Scanner facility at our General Services & Development Division (11th Floor), Head Office, Dhaka-1000.

1. Procuring Entity : Pubali Bank Limited, Establishment Division, Head Office, 26 Dilkusha C/A, Dhaka-1000.
2. Tender Name : Supply and installation of a colour Photocopier (Brand:TOSHIBA, Model:e-STUDIO3115AC) with pen drive port, RADF, ADF, ADU, Printer & Colour Scanner facility at our General Services & Development Division, Head Office, Dhaka.
3. Price of Tender Document : Tk.300/-(Taka Three Hundred) Only (including VAT, Non-refundable)
4. Eligibility of Tenderers : i) Minimum work experience of 3 (Three) years with Distributorship certificate issued by Manufacturer Company.
ii) Having valid Trade License up to date, Income Tax clearance certificate and VAT registration certificate.
iii) Must be financially solvent (solvency certificate to be submitted).
5. Amount of Tender security : 2.5% of total bid amount in the form of Payment Order favoring '**Pubali Bank Limited, Head Office, Dhaka**' which to be refunded soon after completion of this procurement.
6. Name and address of the office from where tender documents will be obtained & to be dropped. : Pubali Bank Limited, Establishment Division, Head Office, Level-13, 26 Dilkusha C/A, Dhaka – 1000.
7. Last date & time for selling tender document. : Up to 6:00 PM (BST) on **05/04/2022**
8. Last date & time for tender submission : Up to 11:00 AM (BST) on **06/04/2022**
9. Date and time for tender opening : At 11:30 AM (BST) on **06/04/2022** in presence of the bidders (if any).
10. Special Instructions : i) Tender document to be submitted in sealed envelope.
ii) Pubali Bank Limited reserves the right to accept partly or fully any quotation or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation.
iii) The lowest price is not the only criteria to accept the bid. Quality job with competitive price shall be appreciated.
iv) The bill will be paid after deduction of VAT, IT & 10% security deposit from the bill amount. The security money will be refunded after six month on satisfaction certificate from the user Division.

Bidders are encouraged to submit tender who are related to similar nature of works with well reputation.


(DILIP KUMAR PAUL)

GENERAL MANAGER & DIVISION HEAD

