



PUBALI BANK LIMITED

ICT OPERATION DIVISION

HEAD OFFICE, 26 DILKUSHA C/A, DHAKA.

PBL/HO/ICTOD/QUOTATION/1109(3)/2019

May 08, 2019

Notice inviting quotation for supply of 01 (one) unit heavy duty Laser printer for Human Resources Division, Head Office, Dhaka.

Sealed quotations are hereby invited from bonafied Sellers, Traders, Importers of Printer for supply of 01 (one) unit heavy duty Laser Printer for Human Resources Division, Head Office, Dhaka as per following specifications.

Specifications for Laser Printer:

Brand: Mention by the bidder, **Model:** Mention by the bidder, **Functions:** Only Print, **Printer type:** Laserjet Printer, **First Page Print:** 5.4 sec, **Speed PPM black:** 71ppm, **Print Resolution:** 1200x1200dpi, **Duplex Print:** Automatic, **Input Tray:** 100Sheet (Tray 1), 550sheet (Tray 2), **Output Tray:** 500Sheet, **ADF:** Optional (100 Sheets), **Processor Speed:** 1.2Ghz, **Memory:** 512MB, **Display:** 2.7" QVGA LCD rotating Display, **Interface (Built-in):** USB, LAN, **Monthly duty cycle:** 3,00,000 pages, **Dimensions:** 431x380x466mm.

Terms and conditions:

- 1) The offer must be submitted through "**Offering Sheet**" enclosed with the schedule.
- 2) The Printers will be under comprehensive warranty for **full 1(one) year** from the date of installation at the Division where it will be supplied.
- 3) In case of any trouble with the Printer within the warranty period the supplier shall have to replace/repair the Printer free of cost at the premises it will be supplied within 24(twenty four) hours from getting the information. If the Printer is not in repairable condition on the premises, it should be replaced by a similar one within 24 (twenty four) hours from getting the information of trouble prior to bring the same at their end for repairing purpose. In case of failure of the supplier, the Bank shall have the right to get the replacement or repairing works done by other agency at the cost of the supplier. Such costs will be adjusted from the supplier's security money and the supplier shall have no objection to it.
- 4) **Payment of the bills** will be made from ICT Operation Division, Head Office, Dhaka after delivery of the same at the Division as per terms of the Supply Order.
- 5) **10% (ten percent) of the bill** amount will be retained as Security Money which will be paid to the supplier after expiry of the warranty period at the satisfaction of the purchaser.
- 6) All Tax, Vat, Govt. Duties etc. will be deducted from the bill as per rule prior to payment of the same.
- 7) **Successful bidder must ensure delivery of Printers within 15(fifteen) days of getting work order.**
- 8) The authority reserves the right to accept or reject all or any offer without assigning any reason.
- 9) Bank is not bound to accept the lowest Quotation. To be successful in the bid, quality of the offered items, financial capability, reputation etc. of the firm as assessed by the Bank are the prime factors for consideration.



- 10) Photocopy of Trade License, TIN Certificate, VAT registration Certificate (if any), Financial Solvency Certificate (if any), Appreciation letter, Major client List and Company profile to be submitted with the Quotation.

Offer / Bid to be dropped in the Tender Box kept in **Establishment Division**, Pubali Bank Limited, Head Office, 12th Floor, 26 Dilkusha C/A, Dhaka **by 11.00 a.m.** up to **22-05-2019** which will be opened on the same day at **11.30 a.m.** in presence of the bidders (if any).

Sd/-

(Md. Aminul Islam)
Asst. General Manager

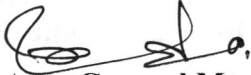
Sd/-

(Md. Helal Uddin)
General Manager

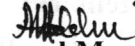
CC TO : The Member Secretary, Purchase Committee, Pubali Bank Ltd., Head Office, Dhaka for information and necessary action.

CC TO : Notice Board, Pubali Bank Ltd., Head Office, Dhaka.

CC TO : www.pubalibangla.com



Asst. General Manager



General Manager

OFFERING SHEET
(To be submitted along with the offer)

Tenderer's Name :

Address :

Tender notice for supply of 01 (one) unit heavy duty Laser Printer for Human Resources Division, Head Office, Dhaka.

Sl.	Item Name (as per specification)	Unit price	Total Price
1	Brand: Model: Functions: Printer Type: First Page Print: Speed PPM black: Print Resolution: Duplex Print: Input & Output Tray: Processor Speed: Memory: Display: Warranty:		

Total (Taka) only

Authorized Signature