


PUBALI BANK PLC.
ESTABLISHMENT AND GENERAL SERVICES DIVISION
HEAD OFFICE, 26 DILKUSHA C/A, DHAKA-1000.

INVITATION FOR TENDER

Sealed Tenders are hereby invited from the eligible Tenderers who can participate in any of the following tender, but in separate envelope as defined in the tender documents as per terms & conditions stated below.

1. Procuring Entity : Pubali Bank PLC., Establishment and General Services Division, Head Office, 26 Dilkusha C/A, Dhaka-1000.
2. Tender Name :
 1. Civil, Electrical & Networking works **at proposed premises (1st Floor, 2nd Floor & 3rd Floor at 29, RAJUK Avenue, Dhaka) of our Dhaka Stadium Corporate Branch, Dhaka.**
 2. Civil works **at present premises of our Kanaighat Branch, Sylhet alongwith IBW.**
3. Time for completion of the work : **30 (Thirty)** calendar days for SL No. 1 & 2 (Who are not capable to do the work within the schedule time need not to participate).
4. Eligibility of Tenderers :
 - i) Minimum Work experience of 3(Three) years in building renovation/interior/exterior works.
 - ii) The tenderer must have experience during 3(Three) years in completion of work(s) in same nature, costing minimum Tk.20 (Twenty) Lac in a single work order.
 - iii) Having valid updated trade license, up to date Income Tax clearance certificate and VAT registration certificate.
 - iv) Must be financially solvent.
5. Price of Tender Document : **Tk.1000/-** (Tk. One Thousand) only for each tender including VAT (non-refundable) to be deposited to the CD Account # 3555-901-045247 maintained with Pubali Bank PLC. Account Name: Sales Proceed of Tender Schedule of Pubali Bank PLC.
6. Amount of Tender security : 2.5% of total bid amount in the form of Payment Order favouring Pubali Bank PLC., Head Office, Dhaka – 1000. **“No tender will be considered without tender security (Earnest money)”**.
7. Name and address of the office from where tender documents will be obtained & to be dropped. :
 - (1) Pubali Bank PLC., Establishment and General Services Division (12th floor), 26, Dilkusha C/A, Dhaka – 1000 for all or
 - (2) Regional Office, Sylhet East, Sylhet for SI No. 2.
8. Last date & time for selling tender document. : Up to **5.00 PM (BST) on 13.02.2024 (Within Office time)**
9. Last date & time for tender submission : Up to **11.00 AM (BST) on 14.02.2024**
10. Date and time for tender opening : At **11.30 AM (BST) on 14.02.2024** in presence of bidder (if any)
11. Special Instructions :
 - I) Tender document to be submitted in sealed envelope.
 - II) Pubali Bank Limited reserves the right to accept partly or fully any quotation or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation.
 - III) **Lowest price** is not the only criteria to accept the bid. Quality job with competitive price shall be appreciated.


(Dilip Kumar Paul)
General Manager & Division Head





পূবালী ব্যাংক পিএলসি.
PUBALI BANK PLC.

ESTABLISHMENT AND GENERAL SERVICES DIVISION
(ENGINEERING AND ARCHITECTURE UNIT)
Head Office, Level 13, 26 Dilkusha C/A,
Dhaka 1000, Tel: 88 02223381614 (PABX) Ext.408
pblengg@pubalibankbd.com | www.pubalibangla.com

Date: 04.02.2024

HO/E&GSD/৩০৪ /2024

The Asst. General Manager
Pubali Bank PLC.
Public Relation Cell
Head Office, Dhaka.

Sub:-Publication of advertisement in 2(two) daily National Newspapers for

1. Civil, Electrical & Networking works at proposed premises (1st Floor, 2nd Floor & 3rd Floor at 29, RAJUK Avenue, Dhaka) of our Dhaka Stadium Corporate Branch, Dhaka.
2. Civil works at present premises of our Kanaighat Branch, Sylhet alongwith IBW.

Dear Sir,

As per procurement policy & decision of Management, you are requested to take necessary steps to publish the tender notice in **2(two) National Dailies (one Bangla & one English) for 1(one) day only**. Accordingly, a sample of Tender Notice is enclosed herewith for taking necessary action regarding publication.

Please acknowledge receipt.

Yours faithfully,

Sd/-

(Dilip Kumar Paul)

General Manager

Sd/-

(A.K.M Rakibul Alam Mondal)

Asst. General Manager

- Copy to: The General Manager, Pubali Bank PLC., ICT operation Division, Head Office, Dhaka for information and necessary action. Tender notice is enclosed for publication in the Bank's website as per decision of Management.
- Copy to: The General Manager, Pubali Bank PLC., Principal Office, Sylhet for information and necessary action.
- Copy to: The Deputy General Manager, Pubali Bank PLC., Regional Office, Sylhet East, Sylhet for information and necessary action. Tender document for Civil works of **Kanaighat Branch, Sylhet alongwith IBW** is enclosed/mailed for selling the same as per time frame of tender notice. They are requested to send a statement to secretary, Purchase Committee & DGM, Estt. & GS. Div., H/O, Dhaka through FAX or EMAIL on same time with their comments after opening the same. Necessary sets of tender document may be copied at their end.
- Copy to: The Deputy General Manager & Head of Branch, Pubali Bank PLC., **Dhaka Stadium Corporate Branch, Dhaka** for information and necessary action.
- Copy to: The Secretary, Purchase Committee and Deputy General Manager, Pubali Bank PLC., Establishment and General Services Division, Head Office, Dhaka for information and necessary action.
- Copy to: The Manager, Pubali Bank PLC., **Kanaighat Branch, Sylhet** for information and necessary action.

General Manager

Asst. General Manager



o/c 124