



PUBALI BANK LIMITED

ESTABLISHMENT DIVISION


HEAD OFFICE, DHAKA-1000

INVITATION FOR TENDER

Sealed Tenders are hereby invited from the bonafide Suppliers in the prescribed format enclosed at the tender documents or in own letter head pad for the under mentioned work as per terms & conditions stated below:

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| Procuring Entity | PUBALI BANK LIMITED |
| Tender Name | <u>Fixation of rate & tenderer for procuring different size, type & Brand of paper</u> (on continuous basis) |
| Cost of Tender Document | No price required |
| Eligibility of Tenderers | <ol style="list-style-type: none">1. Tenderers required to submit tender in our prescribed format or in their letter head pad.2. Valid Trade License, TIN & VAT Registration Certificate (if any) & up to date income tax clearance certificate has to be submitted with the quotation.3. Sample of each type, size & Brand of paper have to be submitted with the quotation.4. Tenderer should have own Trading / Business Showroom for selection of regular Supplier. |
| Time Limit for Delivery | As and when required by the different Divisions of Head Office. |
| Amount of Tender Security | <u>No tender security required</u> |
| Place of obtaining Tender Documents | Tender Documents is available at Establishment Division (12 th Floor) Head Office, Dhaka |
| Last Date & Time for obtaining Tender Documents | Up to 6.00 PM (BST) on 14.12.2017 |
| Last Date & Place of submitting Tender Documents | Sealed Quotation must be submitted before or on 17.12.2017 by 11:00 A.M. in the reserved Tender Box kept at Establishment Division (12 th Floor), Head Office |
| Place & Time for Tender Opening | Tender will be opened at Establishment Division (12 th Floor) on 17.12.2017 by 11:30 A.M. in the presence of the bidders (if any) |
| Special Instruction | <ol style="list-style-type: none">1. Tender Documents along-with our offer sheet dully filled & accepted to be submitted in sealed envelop2. Experience of the bidder will be a preference.3. Lowest price is the main but not the only criteria to accept the bid. Quality job & market reputation will be appreciated. |

Interested Tenderers are hereby requested to submit their Quotation within the deadline.


(Syed Abdul Mazid)
General Manager
Establishment Division
Head Office