



PUBALI BANK LIMITED

ICT OPERATION DIVISION
HEAD OFFICE, 26 DILKUSHA C/A, DHAKA.

PBL/HO/ICTOD/QUOTATION/SCANNER/ 989A(3)/2017

December 17, 2017

Notice inviting quotation for supply of Scanner for Human Resources Division of our Bank.

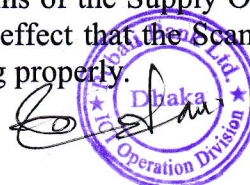
Sealed quotations are hereby invited from bonafide Supplier, Trader, Importer of Scanner for supply of Scanner machine for our Bank as per following specifications.

Specification :

Image Sensor: CCD, **Optical Resolution:** 1600 dpi, **Scan Modes:** Color: 48-bit input, 24-bit output, Grayscale: 16-bit input, 8-bit output, B/W: 1-bit output, **Scan Area (Max.)-Flatbelt:** Legal/A4/Letter (Flatbelt), **Color Depth:** Input 48-bit, output 24-bit, **Scanning Speed:** 8.5 Sec (Color/Grayscale/B&W mode, 300dpi, A3), **Scanning Area (WxL):** 2,500, **Action Button:** Scan, OCR, Copy, File, Email, Custom1 & Custom2, **Power Supply:** 24 Vdc/2.08 A, **Power Consumption:** <36W (operation), <4W (idle), **Interface:** USB 2.0, **Net Weight:** 7.5 kgs (16.52 lbs), **Dimensions (W x D x H):** 623 x 400 x 133mm (24.53"x 15.75" x 5.24"), **Protocol:** TWAIN Compliant, **OS:** Windows 2000/XP/Vista/7/8/10/Mac, **Hardware Requirements:** PentiumR IV 2.0 GHz processor, CD-ROM Driver, One available USB 2.0 port, 512 MB RAM (1 GB or higher recommended), 800 MB free HDD space (1 GB or larger recommended).

Terms and conditions:

- 1) The offer must be submitted through "**Offering Sheet**" enclosed with the schedule.
- 2) The Scanner will be under comprehensive **Warranty for full 1(one) year or more** from the date of installation at the office where it will be supplied.
- 3) **10% (ten percent) of the bill** amount will be retained as Security Money which will be paid to the supplier after expiry of the warranty period at the satisfaction of the purchaser.
- 4) All Tax, Vat, Govt. Duties etc. will be deducted from the bill as per rule prior payment of the same.
- 5) In case of any trouble with the Scanner machine within the warranty period the supplier shall have to replace/repair the Scanner free of cost at the premises the branch/office where it will be supplied within 24(twenty four) hours. If the Scanner is not in repairable condition on the premises, it should be replaced by a similar one within 24 (twenty four) hours from getting the information of trouble prior to bring the same at their end for repairing purpose. In case of failure of the supplier, the Bank shall have the right to get the replacement or repairing works done by other agency at the cost of the supplier. Such costs will be adjusted from the supplier's security money and the supplier shall have no objection to it.
- 6) Payment of the bills will be made from ICT Operation Division, Head Office, after delivery of the same at the Office as per terms of the Supply Order on production of a certificate from the concerned Office to the effect that the Scanner is supplied in good condition as per Supply Order and is working properly.



- 7) Successful bidder must ensure delivery of Scanner **within 15(fifteen) days** of getting work order.
- 8) The authority reserves the right either to accept or to reject all or any offer without assigning any reason.
- 10) Bank is not bound to accept the lowest Quotation. To be successful in the bid, quality of the offered items, financial capability, reputation etc. of the firm as assessed by the Bank are the prime factors for consideration.
- 11) The successful bidder shall have to inform the Bank 1(one) month before if they want to discontinue supply of the Scanner.
- 12) Photocopy of Trade License, TIN Certificate, VAT registration Certificate (if any), Financial Solvency Certificate (if any), Appreciation letter, Major client List and Company profile to be submitted with the Quotation.

Offer / Bid to be dropped in the Tender Box kept in **Establishment Division, Pubali Bank Limited, Head Office, 12th Floor, 26 Dilkusha C/A, Dhaka by 11.00 a.m.up to 03-01-2018** which will be opened on the same day at **11.30 a.m.** in presence of the bidders present (if any).

Sd/-
(Md. Aminul Islam)
Asst. General Manager

Sd/-
(Md. Helal Uddin)
DGM & Division Head

CC TO : The Member Secretary, Purchase Committee, Pubali Bank Ltd., Head Office, Dhaka for information and necessary action.

CC TO : Notice Board, Pubali Bank Ltd., Head Office, Dhaka .

CC TO : www.pubalibangla.com


Asst. General Manager


DGM & Division Head



OFFERING SHEET

(To be submitted along with the offer)

Tenderer's Name :

Address :

Tender notice for supply of Scanner.

Sl	Item Name (as per specification)	Unit price	Total Price
1	Brand: Model: Scanning Speed: Scan Modes:: Scanning Area: Resolution: Action Button: Operating System Support: Warranty:		

Total (Taka) only

Authorised Signature