

PUBALI BANK PLC.
ESTABLISHMENT AND GENERAL SERVICES DIVISION
HEAD OFFICE, 26 DILKUSHA C/A, DHAKA-1000.

INVITATION FOR TENDER

Sealed Tenders are hereby invited from the eligible Tenderers who can participate in any or all of the following tender, but in separate envelope as defined in the tender documents as per terms & conditions stated below.

1. Procuring Entity : Pubali Bank PLC., Establishment and General Services Division, Head Office, 26 Dilkusha C/A, Dhaka-1000.
2. Tender Name : 1. Civil works at main stair case (west side) of **Head office building, Dhaka.**
2. Civil & Electrical works at present premises of our **CMSME Division & Corporate Credit Division, Head Office, Dhaka.**
3. Supply, installation & Commissioning of **67 (sixty seven) nos. Display Board** for displaying of selling and buying rate of foreign currency at our different 67 (sixty seven) Branches.
- 3 Time for completion of the work : i) **30 (Thirty)** calendar days for SL No-1 ii) **45 (Forty five)** calendar days for SL No-2 & 3 (Who are not capable to do the work within the schedule time need not to participate).
4. Eligibility of Tenderers : i) Minimum Work experience of 3(Three) years in building renovation/interior/exterior works.
ii) The tenderer must have experience during 3(Three) years in completion of work(s) in same nature, costing minimum Tk.20 (Twenty) Lac in a single work order.
iii) Having valid updated trade license, up to date Income Tax clearance certificate and VAT registration certificate.
iv) Must be financially solvent.
5. Price of Tender Document : **Tk.1000/-** (Tk. One Thousand) only for each tender including VAT (non-refundable) to be deposited to the CD Account # 3555-901-045247 maintained with Pubali Bank PLC. Account Name: Sales Proceed of Tender Schedule of Pubali Bank PLC.
6. Amount of Tender security : 2.5% of total bid amount in the form of Payment Order favouring Pubali Bank PLC., Head Office, Dhaka – 1000. **“No tender will be considered without tender security (Earnest money)”**.
7. Name and address of the office from where tender documents will be obtained & to be dropped. : Pubali Bank PLC., Establishment and General Services Division (12th floor), 26, Dilkusha C/A, Dhaka for all work.
8. Last date & time for selling tender document. : Up to **6.00 PM (BST)** on **12.12.2024**
9. Last date & time for tender submission : Up to **11.00 AM (BST)** on **15.12.2024**
10. Date and time for tender opening : At **11.30 AM (BST)** on **15.12.2024** in presence of bidder (if any)
11. Special Instructions : I) Tender document to be submitted in sealed envelope.
II) Pubali Bank PLC. reserves the right to accept partly or fully any quotation or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation.
III) **Lowest price** is not the only criteria to accept the bid. Quality job with competitive price shall be appreciated.


(Md. Kamruzzaman)
General Manager & Division Head
