



পূবালী ব্যাংক পিএলসি  
PUBALI BANK PLC.

ESTABLISHMENT AND GENERAL SERVICES DIVISION  
Head Office, Level 13, 26 Dilkusha C/A  
Dhaka 1000, Tel: 88 02 9551614 (PABX) Ext.462  
[pblengg@pubalibankbd.com](mailto:pblengg@pubalibankbd.com) | [www.pubalibangla.com](http://www.pubalibangla.com)

HO/E&GSD / ১৪<sup>০</sup> /2025

Date: 16.01.2025

The Assistant General Manager  
Pubali Bank PLC.  
Public Relations Cell,  
Head Office, Dhaka.

**Sub:-Publication of advertisement in 2(two) daily National Newspapers for**

- 1) Civil, Electrical & Networking works at present premises of our **Motijheel Corporate Branch, Dhaka.**
- 2) Civil, Electrical & Networking works at present premises of our **Fulbari Branch, Kurigram.**

Dear Sir,

As per procurement policy & decision of Management, you are requested to take necessary steps to publish the tender notice in **2(two) National Dailies (one Bangla & one English) for 1(one) day only.** Accordingly, a sample of Tender Notice is enclosed herewith for taking necessary action regarding publication.

Please acknowledge receipt.

Yours faithfully,

Sd/-  
(Md. Shahidul Islam)  
Deputy General Manager

Sd/-  
(Engr.A.K.M. Rakibul Alam Mondal)  
Asst. General Manager

Copy to: The General Manager, Pubali Bank PLC., ICT operation Division, Head Office, Dhaka for kind information and necessary action. Tender notice is enclosed for publication in the Bank's website as per decision of Management.

Copy to: The General Manager, Pubali Bank PLC., Motijheel Corporate Branch, Dhaka for kind information and necessary action.

Copy to: The Secretary, Purchase Committee and Deputy General Manager, Pubali Bank PLC., Establishment and General Services Division, Head Office, Dhaka for kind information and necessary action.

Copy to: The Deputy General Manager, Pubali Bank PLC., Regional Office, Rangpur for information and necessary action. Tender document for Civil, Electrical & Networking works of our Fulbari Branch, Kurigram is enclosed/mailed for selling the same as per time frame of tender notice. After opening the same, a statement to be sent to secretary, Purchase Committee & DGM, E&GSD, H/O, Dhaka through FAX or EMAIL on same time with their comments. Necessary sets of tender document may be copied at their end.

Copy to: The Manager, Pubali Bank PLC., Fulbari Branch, Kurigram for information and necessary action.

Deputy General Manager

Asst. General Manager



**PUBALI BANK PLC.**  
ESTABLISHMENT AND GENERAL SERVICES DIVISION  
HEAD OFFICE, DHAKA.

**INVITATION FOR TENDER**

Sealed Tenders are hereby invited from the eligible Tenderers who can participate in any or all of the following tenders, but in separate envelope as defined in the tender documents as per terms & conditions stated below. .

1. Procuring Entity : Pubali Bank PLC., Establishment & General Services Division, Head Office, 26 Dilkusha C/A, Dhaka- 1000.
2. Tender Name : 1. Civil, Electrical & Networking works at **present premises of our Motijheel Corporate Branch, Dhaka.**  
2. Civil, Electrical & Networking works at **present premises of our Fulbari Branch, Kurigram.**
3. Time for completion of the work : 60(Sixty) calendar days for SL No.-01 and SL No.-02 (Who are not capable to do the work within the schedule time need not to participate).
4. Eligibility of Tenderers : i) Min. Work experience of 3(Three) years in Building renovation works.  
ii) The tenderer must have experience during 3(Three) years in completion of work(s) in same nature, costing minimum Tk.15(Fifteen) Lac in a single w/o.  
iii) Having valid updated trade license, up to date Income Tax clearance certificate and VAT registration certificate.  
iv) Must be financially solvent.
5. Price of Tender Document : **Tk.1500/-** (Taka One thousand five hundred) only for each tender including VAT (non-refundable) to be deposited to the CD Account # 3555-901-045247 maintained with Pubali Bank PLC. Account Name: Sales Proceed of Tender Schedule of Pubali Bank PLC.
6. Amount of Tender security : 2.5% of total bid amount in the form of Payment Order favouring Pubali Bank PLC., Head Office, Dhaka-1000. **“No tender will be considered without tender security (Earnest money)”**.
7. Name and address of the office from where tender documents will be obtained & to be dropped. : i) Pubali Bank PLC., Establishment & General Services Division (12th floor), 26, Dilkusha C/A, Dhaka – 1000.  
ii) Regional Office, Rangpur for SL No.-02
8. Last date & time for selling tender document. : Up to 6.00 PM (BST) on **23.01.2025 (Within Office hour)**
9. Last date & time for tender submission : Up to 11.00 AM (BST) on **26.01.2025**
10. Date and time for tender opening : At 11.30 AM (BST) on **26.01.2025** in presence of bidder (if any)
11. Special Instructions : i) Tender document to be submitted in sealed envelope.  
ii) Pubali Bank PLC. reserves the right to accept partly or fully any quotation or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation.  
iii) Lowest price is not the only criteria to accept the bid. Quality job with competitive price shall be appreciated.

(Md. Kamruzzaman)  
General Manager & Division Head