



পূবালী ব্যাংক পিএলসি.
PUBALI BANK PLC.

HO/EGSD /TENDER-DEADSTOCK/৩৫৩৫ /2024


ESTABLISHMENT & GENERAL SERVICES DIVISION
Head office. Level-13, 26 Dilkusha C/A.
Dhaka 1000. Tel: 88 02223381614 (PABX) Ext.410
pblengg@pubalibankbd.com | www.pubalibangla.com
Date: 10.12.2024


INVITATION FOR TENDER

Selling of old/damaged/unusable items of our Different Divisions, Head Office, Dhaka.

It is hereby notified to the bidders who are interested to participate in the above sale notice that after collecting the list from this Division at free of cost duly filled, signed & sealed by the bidders, the same are to be dropped in the Tender box of Purchase Committee kept at 12th floor, Head Office, Dhaka by 11:00AM of 18.12.2024 and to be opened at 11:30AM on the same day under following terms & conditions:

- i. Earnest money amounting to Tk.5,000/- shall have to be deposited through payment order favoring **Pubali Bank PLC., Head Office, Dhaka** by the bidder.
- ii. The bidder must submit a separate letter pad and mention the total quoted amount along with the name of the proprietor/owner, address of the company & contact number. If separate letter pad is not found or if any of the information is not given or found to be false, the quotation will be disqualified and the earnest money will be forfeited.
- iii. The entire amount of bid value shall has to be paid through payment order favoring **Pubali Bank PLC., Head Office, Dhaka** before the date of receipt of Management's decision.
- iv. On receipt of the bid value in full, the earnest money will be refunded and the listed old items to be delivered to the bidder under the control of officials (Delivery Committee) of our Head Office.
- v. If the bidder fails to take the delivery of the items in the date fixed on gate pass by management, his/her quotation will be disqualified and the earnest money will be forfeited. In such case, Bank reserves the right to award the tender to next qualified bidder.
- vi. Before submitting the offer, the participants may visit/inspect the listed items which are to be sold.
- vii. The Bank reserves the right to accept any offer partly or fully & reject any or all offers without assigning any reason whatsoever & forfeit the earnest money if the selected bidder does not agree to receive the items within scheduled time without citing proper reason.


(Md. Kamruzzaman)
General Manager & Division Head


(Jibon Kumar Roy)
Asst. General Manager

Pubali Bank PLC.
Establishment & General Services Division
Head Office, Dhaka

Name of Bidder:

Contact Number:

Schedule for selling of old/damaged/unusable items of our Head Office:

Type of Item	Description of Item	Name of Division/ Location	Quantity	Amount (Tk.)
Air Cooler & Accessories	2.0TR	Central Accounts Division	2 pc.	
Others	Photocopy Machine	Human Resources Division	1 pc.	
	Paper Shredder Machine		4 pc.	
	Photocopy Machine	Establishment & General Services Division	1 pc.	
	Stand fan	General Banking & Operation Division	02 pc.	
			Total Tk.	

Total Tk. in Words:

Pay Order No:

Date:

P.O. Amount:

(Seal & Signature of Bidder)