



PUBALI BANK LIMITED
Human Resources Division
Head Office
26, Dilkusha Commercial Area
P.O. Box. 853, Dhaka-1000.
Bangladesh

CAREER OPPORTUNITY

Pubali Bank Limited having largest online network in Private Sector Banking with **465 online branches** is seeking to recruit the following positions for its **Islamic Banking Wing and Window** to guide its next phase of innovation and growth.

For Islamic Banking Wing at Head Office:

1. Division Head in the rank of General Manager

Post: 01 (one)

Academic Qualification: Masters in any Discipline from a reputed University.

Expertise/ Training: Trained in Islamic Shariah based Banking.

Job Experience: Minimum 15 (fifteen) years working experience in any Islamic Shariah based scheduled Bank.

Current Position: Deputy General Manager/ Vice President or higher rank.

Age: Not over 50 Years as on 31-08-2018.

2. Deputy General Manager

Post: 01 (one)

Academic Qualification: Masters in any Discipline from a reputed University.

Expertise/ Training: Trained in Islamic Shariah based Banking.

Job Experience: Minimum 10 (ten) years working experience in any Islamic Shariah based scheduled Bank.

Current Position: Assistant General Manager/ Assistant Vice President or equivalent or higher rank.

Age: Not over 45 Years as on 31-08-2018.

3. Assistant General Manager

Post: 03 (three)

Academic Qualification: Masters in any Discipline from a reputed University.

Expertise/ Training:

- Trained in Islamic Shariah based Banking.
- Well conversant in General Banking, Investment Banking and Trade Finance rules & regulations.

Job Experience: Minimum 07 (seven) years working experience in any Islamic Shariah based scheduled Bank.

Current Position: Senior Principal Officer or equivalent or higher rank.

Age: Not over 45 years as on 31-08-2018.

4. Investment Officer in the Rank of Principal Officer

Post: 05 (five)

Academic Qualification: Masters in any Discipline from a reputed University.

Expertise/ Training:

- Trained in Islamic Shariah based Banking.
- Well conversant in Investment Banking rules & regulations.

Job Experience: Minimum 03 (three) years working experience in any Islamic Shariah based scheduled Bank including 02 (two) years in Investment department.

Current Position: Senior Officer or equivalent or higher rank.

Age: Not over 35 Years as on 31-08-2018.

For Islamic Banking Windows:

1. Window In-Charge in the rank of Senior Principal Officer/ Principal Officer

Post: 15 (fifteen)

Academic Qualification: Masters in any Discipline from a reputed University.

Expertise/ Training:

- Trained in Islamic Shariah based Banking.
- Well conversant in General Banking, Investment Banking and Trade Finance rules & regulations.

Experience:

- a) For Senior Principal Officer position: Minimum 05 (five) years working experience or
- b) For Principal Officer position: Minimum 03 (three) years working experience in any Islamic Shariah based scheduled Bank.

Branch Manager will get higher preference. Experience may be relaxed in that case.

Current Position:

- c) For Senior Principal Officer position: Principal Officer or equivalent or higher rank.
- d) For Principal Officer position: Senior Officer or equivalent or higher rank.

Age:

- a) For Senior Principal Officer position: Not over 40 years as on 31-08-2018
- b) For Principal Officer position: Not over 35 years as on 31-08-2018

2. Official for Investment Department in the Rank of Principal Officer/ Senior Officer

Post: 30 (thirty)

Academic Qualification: Masters in any Discipline from a reputed University.

Expertise/ Training:

- Trained in Islamic Shariah based Banking.
- Well conversant in Investment Banking rules & regulations.

Experience:

- a) For Principal Officer position: Minimum 03 (three) years working experience including 02 (two) years in Investment department or
- b) For Senior Officer position: Minimum 01(one) year working experience in Investment department as permanent employee in any Islamic Shariah based scheduled Bank.

Age: Not over 35 years as on 31-08-2018.

3. Official for General Banking Department in the Rank of Senior Officer

Post: 30 (thirty)

Academic Qualification: Masters in any Discipline from a reputed University.

Expertise/ Training:

- Trained in Islamic Shariah based Banking.
- Well conversant in General Banking rules & regulations.

Experience: 01(one) year working experience as permanent employee in any Islamic Shariah based scheduled Bank.

Age: Not over 35 years as on 31-08-2018.

The terms & conditions for the above posts are as follows.

- Candidates having 3rd division/ class/ equivalent result in any of the examinations are not eligible to apply.
- Computer literacy is a must.
- Proficiency both in Bengali and English is required.
- Selected candidates will be given regular scale of pay in the mentioned ranks as per Bank's rules & regulations.
- Selected candidates in the rank of Senior Officer shall have to give an undertaking that he/she will serve the Bank for a minimum period of 05 (five) years.
- Selected candidates shall have to serve anywhere in Bangladesh.

Applications:

- Interested candidates, who fulfill the requirements are encouraged to apply with Cover letter; CV; attested photocopies of all academic & professional certificates; 03 (three) copies recent passport size coloured attested photographs addressed to the General Manager, Pubali Bank Limited, Human Resources Division, Head Office, 26 Dilkusha C/A, Dhaka-1000 by **18 October 2018**.
- **The name of the post applied for should be clearly written on the envelope and in the application.**

Only short listed candidates will be called for written test/ interview. No TA/ DA will be applicable for this purpose.

Management of the Bank reserves the right to reject any or all applications without assigning any reason whatsoever.