


PUBALI BANK PLC.
ESTABLISHMENT & GENERAL SERVICES DIVISION
HEAD OFFICE, 26 DILKUSHA C/A, DHAKA-1000.

INVITATION FOR TENDER

Sealed Tenders are hereby invited from the eligible Tenderers who can participate in the following mentioned work as per terms & conditions stated below.

1. Procuring Entity : Pubali Bank Limited, Establishment & General Services Division, Head Office, 26 Dilkusha C/A, Dhaka-1000.
2. Tender Name : Supply, installation, testing & commissioning of 4+24 Line Digital **PABX System** at our Card Operation Division, Level-3(3rd floor), A.A. Bhaban, 23 Motijheel C/A, Dhaka.
3. Price of Tender Document : Tk.300/-(Taka. Three Hundred) only including VAT (non-refundable) to be deposited to the CD Account # 3555-901-045247 maintained with Pubali Bank Limited. Account Name: Sales Proceed of Tender Schedule of Pubali Bank PLC.
4. Eligibility of Tenderers :
 - i) Minimum work experience of 3 (Three) years in similar nature of works.
 - ii) Having valid trade license, up to date Income Tax clearance certificate and VAT registration certificate (copy to be submitted).
 - iii) Must be financially solvent (copy to be submitted).
5. Time for completion of the work : 15 (Fifteen) Calendar days for the same work (who are not capable to do the works in the schedule time need not to participate).
6. Amount of Tender security : 2.5% of total bid amount in the form of Payment Order favouring Pubali Bank PLC., Head Office, Dhaka – 1000. **“No tender will be considered without tender Security (Earnest money)”**.
7. Name and address of the office from where tender documents will be obtained & to be dropped. : Pubali Bank Limited, Establishment & General Services Division (12th floor), Head Office, 26 Dilkusha C/A, Dhaka – 1000.
8. Last date & time for selling tender document. : Up to 5:00 PM (BST) on **19.03.2024**
9. Last date & time for tender submission : Up to 11:00 AM (BST) on **20.03.2024**
10. Date and time for tender opening : At 11:30 AM (BST) on **20.03.2024** in presence of bidder (if any). Apart from that no bidder will get any information through individual contact.
11. Special Instructions :
 - i) Tender document to be submitted in sealed envelope.
 - ii) Pubali Bank Limited reserves the right to accept partly or fully any quotation or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation.
 - iii) **Lowest price** is not the only criteria to accept the bid. Quality job with competitive price shall be appreciated.


(Bilip Kumar Paul)
General Manager & Division Head