



# PUBALI BANK LIMITED

ESTABLISHMENT DIVISION  
HEAD OFFICE, 26 DILKUSHA C/A, DHAKA-1000.

## INVITATION FOR TENDERS

Sealed Tenders are hereby invited from the eligible Tenderers who can participate in any of the following tenders but in separate envelope as defined in the tender documents of the under mentioned works as per terms & conditions stated below.

1. Procuring Entity : Pubali Bank Limited, Establishment Division, Head Office, 26 Dilkusha C/A, Dhaka-1000.
2. Tender Name : Supply, installation & commissioning of Air Cooler at our (i) Bhangura Branch (New), Pabna, (ii) Sherpur Branch (New), Bogura, (iii) Singra Sub-Branch under Natore Branch, Natore, (iv) Chanchkoir Sub-Branch under Natore Branch, Natore, (v) Chalna Sub-Branch under Batiaghata Branch, Khulna (vi) Credit Administration, Monitoring & Recovery Division, Head Office, Dhaka, (vii) Audit & Inspection Division, Head Office, Dhaka & (viii) DR Center of ICT Operation Division, Uttara, Dhaka.
3. Price of Tender Document : Tk.700/-(Taka Seven hundred) only for each tender schedule of Branch/ Sub- Branch & Tk.400/-(Taka Four hundred) only for each tender schedule of Division including VAT( non-refundable & to be deposited to the C.D. Account no.3555.901.045247 maintained with Pubali Bank Limited, Account name- Sales Proceed of Tender Schedule of Pubali Bank Limited).
4. Eligibility of Tenderers :
  - i) The tenderer must have experience during 3(Three) years in completion of work (s) in same nature costing minimum Tk. 15.00 (Tk. Fifteen lac) only in a single work order.
  - ii) Having valid trade license, up to date Income Tax clearance certificate and VAT registration certificate.
  - iii) Must be financially solvent (solvency certificate to be submitted).
  - iv) Bidder must be registered under ' registrar of Joint stock companies & firm'(RJSC).
5. Time for completion of the work : 20(Twenty) Calendar days for each branch (who are not capable to do the works in the schedule time need not to participate)
6. Amount of Tender security : 2.5% of total bid amount in the form of Payment Order favoring Pubali Bank Limited, Head Office, Dhaka – 1000. **“No tender will be considered without tender Security (Earnest money)”**.
7. Name and address of the office from where tender documents will be obtained & to be dropped. : Pubali Bank Limited, Establishment Division (12<sup>th</sup> floor), Head Office, 26 Dilkusha C/A, Dhaka – 1000.
8. Last date & time for selling tender document. : Up to 6.00 PM (BST) on **04.05.2021**
9. Last date & time for tender submission : Up to 11.00 AM (BST) on **05.05.2021**
10. Date and time for tender opening : At 11.30 AM (BST) on **05.05.2021** in presence of any bidder (if the opening date falls on Holiday, the tender will be opened on Sunday or Wednesday which comes first immediate after opening the Bank)
11. Special Instructions :
  - i) Tender document along with an MS Excel Calculation sheet to be submitted in sealed envelope.
  - ii) Pubali Bank Limited reserves the right to accept partly or fully any quotation or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation.
  - iii) **Lowest price** is not the only criteria to accept the bid. Quality job with competitive price shall be appreciated.

  
(Dilip Kumar Paul)  
General Manager

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