



PUBALI BANK LIMITED
ESTABLISHMENT DIVISION
(STATIONERY DEPARTMENT)
HEAD OFFICE, DHAKA

HO/ESTT/PRINTING/TENDER NO.-----68-----

DATE- 4.10.2017

Quotation for rates of Printing of Stationery items

Dear Sir,

Quotation in sealed cover are invited for printing of the following stationery items:

Sl no	Name of the item	Specification	Quantity
1.	FL-24	a) 22 Lbs Ledger Paper of 13.00" x 17.00" size (paper sample to be submitted with the quotation). b) 50 sheets in each pad c) Both side single colour printing in each sheet through computer compose & Offset process and pad binding at longer side strictly as per sample copy.	500 Pad
2	Manual on "Fraud Detection & Management Process"	a) 80 grams Offset Paper (local) of 8.50" X 11.75" size (Paper & Board samples are to be submitted with the quotation.) b) Total 24 inner pages and 2 (two) Cover Leaves in each Book. c) Cover: 300 grams Art card board as per sample copy. d) Both side multi color printing in each inner page and multi color printing with mat & spot lamination on cover page through computer compose & offset process and stitch/Juice binding strictly as per sample copy.	700 Copy
3	Despatch Envelope	a) 80 Grams Offset Paper (paper sample to be submitted with the quotation). b) Size of Envelop 11" X 5" c) Multi color Printing in each envelop through computer compose of Offset process strictly as per sample copy. d) 100 envelops are to be packed with single band.	100000 Piece

If you are willing to submit Quotation, you will have to comply with the terms and conditions prior to formal allotment of the work as per overleaf.

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