



পুতালী ব্যাংক লিমিটেড
PUBALI BANK LIMITED

CARD DIVISION

A-A Bhaban (2nd Floor), 23, Motijheel C/A, Dhaka-1000
Telephone: +8802-9512035, 9512051, 9512061
card@pubalibankbd.com | www.pubalibangla.com

PBL/HO/CARD DIV./NOTICE/3722 /2021

12 October 2021

Notice inviting quotation for supply of consumables manufactured by CIM for “CIM Brand (model: combi flexi 300)” card personalization machine.

Sealed Quotation are hereby invited from bonafide vendor for supply of **consumables for “CIM brand (model: combi flexi 300)” Card personalization machine** to our Bank as per terms & conditions stated below.

1. Name of Company :
2. Address :
3. Contact Person :
4. Telephone No. :
5. E-mail address :
6. Strength of the bidder :
 - a) Experience : Please mention the experience.
 - b) Manpower : Please mention.
 - c) After sale & service facility : Please mention.

Terms and conditions:-

1. The offer must be submitted through “Offering Sheet (financial and technical)” enclosed with the notice.
2. The offer must be valid for one year.
3. **Bidder must be an authorized distributor/reseller of the consumables products manufactured by CIM.**
4. Amount of **Tender Security will be Tk. 20,000/-** in the form of **Payment Order** in favour of Pubali Bank Limited **or Bank Guarantee** of the same amount will be accepted. Tender security will be refunded to the unsuccessful bidders.
5. Failing to supply of the product within mentioned delivery time after work order, each week delay will charge **2%** of total work order amount as penalty and will be deducted from final payment.
6. In case of failure of the supplier, the Bank shall have the right to get the replacement works done by the other agency.
7. Payment of the bills will be made from Card Division after delivery of the same at the office as per terms of the Supply Order.
8. All Tax, VAT, Govt. Duties etc. will be deducted from the bill as per rule prior payment of the same.



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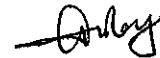
9. The authority reserves the right either to accept or to reject all or any offer without assigning any reason.
10. Bank is not bound to accept the lowest Quotation. To be successful in the bid, quality of the offered items, financial capability and reputation etc. of the firm as assessed by the Bank are the prime factors for consideration.
11. The successful bidder shall have to inform the Bank 1(one) month before if they want to discontinue.
12. Photocopy of Trade License, TIN Certificate, VAT Registration Certificate, Financial Solvency Certificate (if any), Appreciation letter, Major client list and Company profile to be submitted with the Quotation.

The Bank will procure the same from the selected vendor as and when required for the next one year. However, the ribbons will be delivered to us according to our actual requirement on split order basis and may be differ from the estimated quantity and the payment will be made after successful delivery of the each split order.

Offer/Bid to be dropped in the Tender Box kept in **Establishment Division, Pubali Bank Limited, Head Office, 12th Floor, 26, Dilkusha C/A, Dhaka by 11-00 a.m up to 24-10-2021** which will be opened on the same day at 11.30 a.m in presence of the bidders (if any).


12/10/21

(Khaled Al Masud)
Senior Principal Officer



(Ashim Kumar Roy)
GM & Division Head



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Financial Offer

1. Name of Company :
2. Quoted price :

Sl.	Consumable description	Estimated Quantity	Unit price (Taka)	Total price (including vat and tax)
01	Photo Ribbon	100		

Grand Total in word: TakaOnly.

Seal & Signature
With Name of the participating vendor





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Technical Offer

Please mentioned the Technical specification/features of the each items along with the offer based on the below information.

SL No	Features	Description
01	Country of Origin	
02	Size of Ribbon (in feet)	
03	Card printing capacity per ribbon	
04	Warranty	
05	Mode of Delivery	
06	Offer Validity	

Seal & Signature
With Name of the participating vendor

