

PUBALI BANK PLC.
ESTABLISHMENT AND GENERAL SERVICES DIVISION
HEAD OFFICE, 26 DILKUSHA C/A, DHAKA-1000.



INVITATION FOR TENDER

Sealed Tenders are hereby invited from the eligible Tenderers who can participate in any or all of the following tender, but in separate envelope as defined in the tender documents as per terms & conditions stated below.

1. Procuring Entity : Pubali Bank PLC., Establishment and General Services Division, Head Office, 26 Dilkusha C/A, Dhaka-1000.
2. Tender Name :
 1. Civil, Electrical and Networking works at proposed premises of our **Rajapur Branch, Jhalakathi.**
 2. Civil, Electrical & Networking works at present premises of our **Narail Branch, Narail.**
 3. Civil works (**Unit-01/A: Changing of Window shutter, Painting & Plaster**) of **Building No-04 of our Officers' Quarter, 681/A, Bara Moghbazar, Dhaka-1217.**
 4. Civil works (**Unit-02/B: Changing of Window shutter, Painting & Plaster**) of **Building No-04 of our Officers' Quarter, 681/A, Bara Moghbazar, Dhaka-1217.**
3. Time for completion of the work : i) 45(Forty five) calendar days for SL No- 1, ii) 60(Sixty) calendar days for SL No- 2 & iii) 30(Thirty) calendar days for SL No- 3 & 4 (Who are not capable to do the work within the schedule time need not to participate).
4. Eligibility of Tenderers :
 - i) Minimum Work experience of 3(Three) years in building renovation/interior works.
 - ii) The tenderer must have experience during 3(Three) years in completion of work(s) in same nature, costing minimum Tk.10 (Ten) Lac in a single work order.
 - iii) Having valid updated trade license, up to date Income Tax clearance certificate and VAT registration certificate.
 - iv) Must be financially solvent.
5. Price of Tender Document : i) **Tk.500/-** (Tk. Five Hundred) only for each tender of SL no. 3 & 4, ii) **Tk.1000/-** (Tk. One thousand) only for SL no. 1 & iii) **Tk.2000/-** (Tk. Two Thousand) only for SL no. 2 including VAT (non-refundable) to be deposited to the CD Account # 3555-901-045247 maintained with Pubali Bank PLC.. Account Name: Sales Proceed of Tender Schedule of Pubali Bank PLC.
6. Amount of Tender security : 2.5% of total bid amount in the form of Payment Order favouring Pubali Bank PLC., Head Office, Dhaka – 1000. **“No tender will be considered without tender security (Earnest money)”**.
7. Name and address of the office from where tender documents will be obtained & to be dropped.
 - (1) Pubali Bank PLC, Establishment and General Services Division, (12th floor), 26, Dilkusha C/A, Dhaka – 1000
 - (2) Regional Office, Barishal for SI No. 1.
 - (3) Regional Office, Khulna for SI No. 2.
8. Last date & time for selling tender document. : Up to **5.00 PM (BST) on 07.11.2023 (Within Office time)**
9. Last date & time for tender submission : Up to **11.00 AM (BST) on 08.11.2023**
10. Date and time for tender opening : At **11.30 AM (BST) on 08.11.2023** in presence of bidder (if any)
11. Special Instructions :
 - I) Tender document to be submitted in sealed envelope.
 - II) Pubali Bank PLC. reserves the right to accept partly or fully any quotation or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation.
 - III) **Lowest price** is not the only criteria to accept the bid. Quality job with competitive price shall be appreciated.

(Dilip Kumar Paul)
General Manager & Division Head